



**COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY**  
**DIRECTORATE OF ADMISSIONS**

**B. TECH PROGRAMMES**  
**INSTRUCTIONS FOR FIFTH REALTIME ADMISSION**

**1. Registration**

- a) Candidates who are included in the CAT 2025 Rank List for B.Tech programmes are eligible to attend the Fifth Realtime Admission process **except the candidates mentioned in 1(c) below.**
- b) Candidates who have confirmed admission for a programme by fees payment / verification and wish to opt for programme change/Fee Category Change (Higher Fees to Lower Fees) also **need to** register for the Realtime Admission. They are exempted from registration fee payment.
- c) Candidates whose Admission has been Rejected by the Department due to academic ineligibility / not remitted the requisite fee towards the first to fourth Real-time Admission allotment / not confirmed the secured admission in the first to fourth Realtime admissions are not eligible for registration for the Fifth Realtime Admission process.

2. For online registration, visit <https://admissions.cusat.ac.in> and login to your profile and complete the registration

DATE	REGISTRATION	Fees	FIFTH REALTIME ADMISSION DATES
01.09.2025 to 02.09.2025	Online Registration (All included in the B.Tech Rank list except those mentioned in 1(c) ).	500/- (Not applicable for SC/ST)	Schedule will be published in the website after online registration  (Candidates are required to report at the Seminar Complex, CUSAT as per schedule on <b>09<sup>th</sup> September 2025</b> )
<b>Note</b> - The registration fee of Rs.500/- (Rupees Five Hundred Only) will be adjusted in the tuition fee of those candidates who accept the allotment and complete the admission process. The registration fees of those candidates who do not secure allotment will be refunded. The registration fee of the candidates who accept the allotment and do not confirm by completing the fee payment / confirm the allotment through the profile will not be refunded. The Refund will be processed within 30 days from the date of Realtime admission.			
The Candidates who have completed the Admission process for a programme need not pay the Registration fee of Rs.500/- towards Realtime Admission. <b><u>They should register</u></b> for the Realtime admissions, if interested.			
SC/ST candidates are exempted from payment of Registration fee to participate.			

**3 Candidates eligible for registering to Fifth Realtime Admission.**

- i. Candidates who did not receive any allotment so far.
- ii. Candidates who have received allotment /admission and wish to change to a different program.
- iii. Candidates who **did not register their options** earlier.
- iv. Candidates who received allotment earlier and cancelled their allotment subsequently.

- v. Candidates who received allotment earlier and rejected by the Department (not because of academic eligibility).
  - vi. Candidates who received allotment prior to first real time admission and not remitted the requisite fee.
- 4 **Candidates who received allotment earlier and rejected by the Department because of academic ineligibility, and not remitted the requisite fee / not confirmed the allotment in the first to fourth real time admissions are not eligible for registering to Fifth Real time Admission.**
  - 5 Candidates who did not claim the benefits of reservations (Communal Reservation/ Special Reservation etc.) during online application (by mistake) can now claim the reservation benefits during Spot admission with supporting certificates.
  - 6 **During the Realtime Admission, generated vacancy (When a candidate move from one allotted seat to another) will be updated in the live vacancy, if the present vacancy in the generated category is above zero. If the current vacancy is zero, the generated vacancy will be considered in the next round/next realtime admission only.**
  - 7 **There will be multiple rounds in the Fifth real time admissions (depending on vacancy). Admission to all generated/cancelled vacancies during the Fifth Spot Admission will be considered in the subsequent rounds. Registration for each round need to done when announced during the real time admission process (Registration fees not required from second round onwards). Only the candidates who have participated in the previous rounds of the Fifth real time admission will be permitted to register for subsequent round of the Fifth real time admission.**
  - 8 **In the final round of the Fifth real time admission, seat upgradation is not permitted. In this final round, only the candidates who did not secure any allotments so far, will be eligible to participate.**
  - 9 **Candidates are also advised to check the seat balance published in the admissions website <https://admissions.cusat.ac.in> on daily basis and before attending the first round of Realtime Admission (based on the Schedule Published in the admission website).**
  - 10 Read the Prospectus published in the website <https://admissions.cusat.ac.in> and make sure that the candidate fulfills the required eligibility criteria for admission to B.Tech Programmes.
  - 11 The vacant seats will be updated on the website <https://admissions.cusat.ac.in> on a regular basis. Programmes will be allotted to the candidates who registered for Realtime Admission strictly on the basis of the CAT rank.
  - 12 Candidate who accepts allotment in Real time admission, his/her previous allotment/admission, if any, will be cancelled automatically.
  - 13 Candidates who have already secured admission and allotted to a new programme during Fifth Realtime admission **shall confirm** their new allotment through their profile/ remit balance fee, if any, within the specified time, failing which their present and previous allotment will be cancelled automatically.
  - 14 Candidates who got admission in different programmes of this University and got allotment in B.Tech programmes through the Realtime admission process must pay the balance fee (if any) and **shall confirm** the allotment in the B.Tech Programmes.
  - 15 **Non-Keralite candidates are not eligible for communal reservation.**
  - 16 Candidates registered for Realtime Admission should remit the required fee within the specified time through online mode only. The fee payment will be enabled in the candidate profile immediately after allotment .

## **HOW TO MAKE ONLINE FEE PAYMENT**

For making online payment of fees the candidates who got allotment should follow the instructions given below:

1. Login to your home/login page using your Username (email id) and Password in the university website <https://admissions.cusat.ac.in/>
2. The details of the allotments received will be displayed with a button to confirm allotment.

3. Upon clicking the 'Confirm Allotment' button, you have to upload the mandatory certificates then only you will be directed to the fee payment page. You can make payment through Credit card /Debit Card /UPI or through Net Banking.

**Note:** - Payment through some Debit Cards has a monetary ceiling and, in such cases, opt for other payment options

- 17 If a candidate fails to remit the fees, the allotment will be summarily cancelled without further notice.
- 18 The candidates need to pay the additional fees towards PTA/DDF etc., at the time of verification by the Department.
- 19 **The following certificates/documents should be produced in original at the time of Document Verification.**
- CAT – 2025 Admit Card/Online application Registration Confirmation Page.
  - Migration Certificate (for students from outside Kerala state)
  - S.S.L.C/10th Mark list & pass certificate (CBSE, ICSE etc.).
  - Plus 2 Mark lists / and pass certificate (CBSE, ICSE etc.).
  - Certificate to prove Keralite Status, for State Merit Seats
  - Transfer Certificate and Conduct Certificate from the Institution last attended (in English version)
  - Four passport size Photographs of the candidate
  - Community and Non-Creamy Layer certificate in the case of 'SEBC' candidates.
  - Community certificate issued by the Tahsildar in the case of Kerala Scheduled Caste (KSC)/ Kerala Scheduled Tribe (KST)candidates.
  - Candidates seeking admission under physically challenged (PHC) category should invariably produce a valid Physically Handicapped certificate issued by the District Medical Board of the State to which the candidate belongs.
  - If any of the above certificates are not in English/Malayalam, Candidates should invariably produce a translated version of the same in English endorsed by a Notary Public.
  - Two sets of self-attested copies of all the original certificates/documents mentioned above.

**Keralite Status:** A candidate will be considered as 'Keralite' for the limited purpose of admission procedure, if: He / She or his/her father/mother was born in Kerala. OR He / She has been a resident of Kerala for a period of 5 years within a period of 12 Years. OR He / She has undergone his/her school studies from standards VIII to XII in educational institutions(s) in Kerala. Children of All India Service (AIS) Officers (Non-Keralites) allotted to Kerala circle are deemed to be "Keralites" (GO (Rt.) No. 822/08/H. Edn. dated 29/05/2008), but they will not be eligible for Communal/Special Reservations applicable to "Keralites". State Merit Seats (SM): Out of the total approved seats of B.Tech. Programmes, 50% are earmarked as State Merit Seats with lower fees. Keralites, as defined in Clause 19.1 of the prospectus, and who have selected Keralite status in the online application alone can opt for State Merit Seats.

**Certificates to be submitted as proof for claiming Keralite Status:**

**Candidates claiming the Keralite status should invariably submit the originals of any one of the following certificates:**

Candidates claiming Keralite status should invariably produce at the time of Admission and/or Allotment and/or Interview and/or Group Discussion any one of the following certificates in original:

- 1 The certificate of Birth / Residence of the candidate or his/her father or mother from the Village Officer / Tahsildar or from a competent authority of local body.
  - 2 The 'Certificate showing school studies in Kerala from Standards VIII to XII' from the Head of School where the candidate completed his / her study in Standard XII.
  - 3 Relevant pages of SSLC book of the candidate's father / mother showing the place of birth in Kerala with corroborative evidence showing the relationship between the candidate and parent.
  - 4 Relevant pages of the passport of the candidate or either of parents issued by Government of India showing place of birth in Kerala with corroborative evidence showing the relationship between parent and the candidate.
  - 5 Birth certificate of candidate or his / her, father / mother showing the place of birth in Kerala with corroborative evidence showing the relationship between the candidate and father / mother whose birth certificate is being produced.
  - 6 For claiming Keralite Status, AIS (All India Service) certificate from competent authority should be attached in the case of applicants who are children of All India Service Officers allotted to Kerala circle.
- 20 The University reserves the right to add, delete or amend any of the stipulations regarding eligibility, intake, specialization, type of programmes, rules, regulations, fee structure etc. at any time and these will be applicable to the candidates seeking admission.
- 21 **CANCELLATION OF ADMISSION AND REFUND OF FEES:** Refund of fees if any will be governed by the refund policy and the same is published in the admissions website <https://admissions.cusat.ac.in>.

**ENQUIRIES:**

**+91 9778783191 & +91 8848912606**

*Kochi*  
*01-09-2025*

*Director*  
*Directorate of Admissions, CUSAT*

## Annexure I – Declaration for NRI Candidates

### DECLARATION

I hereby declare that I am a Non Resident Indian and the applicant Shri/Smt/Kum .....  
..... is my Son/Daughter/Ward/Dependent (*Strike out which is not applicable*) coming under the definition of NRI candidate as per section 2(o) of Act XIX of 2006. My  
Passport No. is ..... and I am Employed / residing at .....  
.....  
..... (*Fill the details of Foreign Employment/ Place of residence*).

I hereby undertake to abide by the rules and regulations of Cochin University of Science And Technology in connection with the admission of the above applicant under NRI.

Place :

Signature of the

Declarant:

Name and Full Address:

Date :

with Contact number

***Declaration to be submitted by Candidate stating Nationality***

**DECLARATION**

I am a citizen of..... (name of Country) and my register number for CUSAT CAT 2025 is.....I am aware of the fact that, the University (CUSAT) reserves the right to cancel my candidature / remove me from the rolls, if, at a later stage it is found that I am not eligible to be allotted/admitted to the seat to which I am allotted/admitted to.

Place:

Signature of the Candidate:

Date :

Signature of the Parent / Guardian:

**ANTI-DRUG DECLARATION FORM TO BE SIGNED BY THE STUDENT**

I..... (Name) son/daughter/ward of  
Mr./Mrs./Ms..... (Name) admitted  
to..... (course and year) in ..... (Institution) during  
the year ..... hereby agree to the following terms:

1. I am aware that the possession, use, sale and distribution of alcohol/tobacco/any psychoactive substances are wrong and harmful.
2. I shall refrain from using, being under the influence of, possessing, furnishing, distributing, selling or conspiring to sell or possess, or being in the chain of sale or distribution of alcohol/tobacco/any psychoactive substances within the premises of the Institute/University or during any sponsored activities by the Institute/University.
3. I shall report to the authorities of the Institution any irregular behavior that I observe in relation to the possession, use, sale and distribution of alcohol/tobacco/any psychoactive substances which may have occurred at the Institution or during any activities conducted by any students or Institution.
4. I shall support and actively participate in any substance use prevention education programmes which may be organized by the Institution/Government which would enable me to be a better student and citizen of India.
5. I shall co-operate with the authorities of the Institution and other relevant authorities in their investigation of any substance-related incident of which I may have information, and to prevent the possession, use, sale and distribution of any psychoactive substances in or around my Institution.

Date: .....

Signature: .....

Name of the Student

**Annexure - IV**

**DECLARATION**

I, ..... S/o or D/o - ..... aged .....  
years and the resident of  
.....

....., do hereby declare that :-

1. I shall not give or take or abet the giving or taking of dowry
2. I shall not demand directly or indirectly, from the parents or the guardians of the bride or the bridegroom, as the case may be, any dowry.

**Signature**