



Ref. No. 735 /Academic/2025

Bilaspur, Date- /08/2025

**Special Offline PG Counseling Guidelines**

1. **Special Offline PG Counseling (Spot Counseling) against Vacant Seats** shall be conducted on **16.09.2025**.
2. In case, some of the seats of PG programmes remain vacant in any department, a special offline counselling will be conducted on **16.09.2025** to fill up all such vacant seats of PG level programmes advertised through CUET PG 2025.
3. For special offline counselling, department wise vacancy list will be published on university website on **08.09.2025**.
4. Interested candidates who have appeared or not appeared in CUET PG 2025 may submit their request in a plain paper accompanied with CUET Application form (if available), CUET Score Card (if available), Photocopies of Marksheets, Caste certificate (if applicable) directly for admission to the concerned departments having vacant seats on or **before 16.09.2025, 11.00 AM**.
5. **Candidates who entered wrong category in their main application by mistake, can also apply to change the caste/category which they have entered in main CUET application in a plain paper to the HoD concerned and the concerned HoD may allow such change. Candidates may transfer their CUET PG application from one programme to another in this special round of counselling also.**
6. Fresh applications will also be entertained in this special counselling process against vacant seats only. Hence, candidates who have not appeared in CUET PG 2025 and are interested to take admission in GGV against the vacant seats as notified on 08.09.2025, may report to the concerned department on **16.09.2025, before 11.00 am**.
7. However, mere appearance in Offline Counselling or securing a place in merit list does not entitle an applicant to be considered for confirmed admission to any discipline unless otherwise he/she fulfils the eligibility conditions with necessary supporting documents as notified in **Admission Notice CUET PG 2025**.
8. Departments shall allow submitting request to all candidates turning up in their departments. First preference will be given to the candidates having registration in GGV and score card in relevant CUET Subject/Test Paper, as mapped for entrance test by GGV on merit basis, second to the candidates having CUET Score but not registered. After that, Department will prepare another merit list of all other candidates on the basis of marks obtained in their UG degree/programme and will allow them to take admission in a particular programme on merit basis. In case of any tie, tie break formula as notified earlier will be applied.
9. Candidates interested to take admission must report to the concerned department from 09.30 AM to 11.00 AM on **16.09.2025**.
10. Departments will notify the merit list of candidates around 01.00 to 01.30 PM and will allow them to submit fee on **16.09.2025**.
11. No TA/DA will be paid to any candidate for participating in this process.

By Order

Registrar (Acting)

Endt. No. 736 /Academic/2025

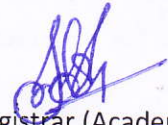
Bilaspur Date:-

Copy to –

1. PS/PA to VC for information and record.
2. All HoDs/Officers/Deans of Guru Ghasidas Vishwavidyalaya, Bilaspur for information please.

1/2

3. DSW, Guru Ghasidas Vishwavidyalaya, Bilaspur for information please.
4. CoE of Guru Ghasidas Vishwavidyalaya, Bilaspur for information please.
5. The Director, IQAC, Guru Ghasidas Vishwavidyalaya, Bilaspur for information please.
6. The Coordinator, IT/Website Cell, GGV for information and to upload it on website for information to all.
7. Office File.



Assistant Registrar (Academic)