INSTITUTE OF ENGINEERING & TECHNOLOGY, SITAPUR ROAD, LUCKNOW-226021

(Constituent Institute of AKTU, Lucknow)

(College Code 0052)

ADMISSION NOTICE FOR NEW STUDENTS

A. Guidelines

Students, who are allotted a seat in B. Tech. (First year), B. Tech. (Second Year-Lateral Entry), MBA (First year) and MCA (First year) Programs of Institute of Engineering & Technology, Sitapur Road, Lucknow through the counselling of **UPTAC-2025**/AKTU, are required to **Physically report** at the Institute on between **10:**00 AM and 04:00 PM for provisional registration and completion of the admission procedure as per following schedule:

Reporting	B. Tech 1st Year	MBA, MCA (1st Year) & B. Tech., MCA (2nd Year Lateral)
Mandatory Physical Reporting of Freeze Candidates at the allotted Institution **Round 4**	**18-21 August 2025**	**03-06 September 2025**
Physical Reporting at the allotted Institute **Round 6 (Special Round-1)**	**28-29 August, 2025**	**14-15 September 2025**
Physical Reporting at the allotted Institute **Round 7 (Special Round-2)**	**02-03 September, 2025**	**----**

The students must report on the date mentioned above along with the following:

1. The Demand Draft related to Institute fee and Hostel fee (View Fee Details).

   [**Fee Details is mentioned later at the end of this notice** (View Fee Details).]

2. Four recent and identical passport size photographs same as affixed in counselling with Name, Entrance Examination Roll No., Allotted Program/branch and rank written on the back)

   Two separate sets of self-attested photocopies of following documents along with their originals:

   (a) Entrance Examination Admit card.

   (b) Seat Allotment Letter from **UPTAC-2025** marked "Allotment Letter for Physical Reporting" (downloaded after Freeze of seat after latest round and Receipt of Seat Confirmation Fee deposited during counselling).

   (c) Class X School Certificate/ Marksheet showing DOB.

   (d) Class XII Marksheet

   (e) Diploma / B. Sc. Mark sheets of all years/ semesters (for admission in B. Tech. Second year Lateral Entry).

   (f) Graduation Mark sheets of all years/ semesters (for admission in MBA, MCA Ist year).

   (g) Category Certificate as per prescribed format (must for students allotted seat under any particular category shown on allotment letter under allotted category, OBC/ EWS certificate shall be issued after **01/04/2025**).

   (h) Sub Category Certificate as per prescribed format (for students allotted seat under subcategory shown on category particular allotent category letter under allotted sub category)

   (i) Domicile Certificate (if student has passed qualifying examination outside UP).

(j) Income Certificate (for students who have allotted seat under FW Category issued after **01/04/2025**).

(k) Aadhar Card Copy

(l) Transfer Certificate for B. Tech admission / Migration Certificate for MBA & MCA admission **(submit original copy in first set and photocopy in second set).**

(m) Notarized Gap Affidavit on Rs. 10 non-judicial stamp paper, in case of gap in education period **(submit original copy in first set and photocopy in second set).**

(n) Medical Certificate as per prescribed format **(submit original copy in first set and photocopy in second set).**

(o) Character Certificate as per prescribed format **(submit original copy in first set and photocopy in second set).**

3. Students are required to complete the registration process including deposition of f e e latest by 04:00 PM on the last day of reporting. If a candidate, for whatever reason, fails to physically report for admission and deposit the required fee at the Institute with in specified period of time, the seat allotted to him/her shall be treated as **CANCELLED** and the candidate shall subsequently have no claim on the seat. Any request for admission after the last prescribed date shall not be considered.

4. **IMPORTANT: All newly admitted students are advised to keep a scanned PDF copies of all the above documents (individual file size less than 500 KB in PDF format and name the file incorporating the specific name of student, document name, course name with year, branch name, admission year e.g. Vinod Kumar 12 MS BTech I CSE 2025 or VinodKumar OBC MBA 2025) as these will shortly be required to be uploaded on the university ERP during the enrollment of University.**

B. Steps for Admission Process:

For smooth facilitation of admission process, candidates are advised to follow the steps given below:

Step 1: REPORTING AT HELP DESK

(i) Mark your presence in the Help Desk Format and s h o w t h e Allotment Letter generated after Freezing of seat of the particular round of counseling (Allotment Letter for Physical Reporting).

(ii) Receive the **Reporting Step Flow Chart, Student Registration Form** and **Token** for verification of your documents.

(iii) Hostel accommodation is available for all the female students. Hostel accommodation for male students is limited and available only for B. Tech. 1st year non-local students (Residing outside Lucknow).

(iv) Accordingly check the availability of hostel at the hostel help desk. If the room is available for you, then receive the **Hostel Forms** & **Hostel Related Fee Deposit Slip.**

(v) Move to your assigned Registration and Verification Desk.

Step 2: REGISTRATION & VERIFICATION DESK

(i) Report to respective Program/ Course **Registration & Verification Desk** and show the Allotment Letter generated after Freezing of the seat of the particular round of counseling.. **Sign the attendance sheet and write your mobile number in the spaces provided.**

(ii) **Submit the filled registration Form with photograph to be attached in your file.**

(iii) Submit **TWO** sets of **self-attested** photocopies of the documents as listed before (in Section A.3) for verification from original documents for eligibility check (in the same order):

(iv) After document verification f r o m o r i g i n a l document, collect **Institute Fee Deposit Slip (White fee deposit slip for hostel and Yellow fee slip for non-hostel).**

(v) With **Institute Fee Deposit Slip** & **Reporting Step Flow Chart**, move to the bank desk and Accounts Desk.

Step 3. BANK DESK

(i) Attach the Demand Draft to fee deposit slip (Institute fee), deposit them at **Bank Desk** and get the fee slip (Accounts Copy, Dean Academics Copy, Candidate Copy & Hostel/Warden Copy) signed and stamped by the Bank Personnel. ([View Fee Details](#)).

(ii) Take the fee deposit receipt and move to Accounts Desk.

Step 4. ACCOUNTS DESK

(i) Submit the Institute fee receipt foil marked Accounts Office Copy to the Accounts Desk.

(ii) Fill the format at the desk and put your signature.

(iii) Move to **Online Reporting Desk.**

Step 5. Online Reporting Desk   [VERY IMPORTANT]

(i) Show the Candidate copy of fee receipt and the Reporting Step Flow Chart.

(ii) **Share an OTP that you get on your registered mobile number to complete the online reporting and confirmation of your admission and seat. (If a candidate fails to completer this step, his admission is liable to be canceled by UPTAC)**

(iii) Move back to Registration and Verification Desk (where your documents got verified).

Step 6. REGISTRATION & VERIFICATION DESK

(i) Submit the Dean Academics copy of the Institute fee receipt. Sign at the designated space in the attendance sheet.

(ii) Submit the Reporting Step Flow Chart. Receive the Provisional Admission Completion slip from the Desk.

(iii) Now those students who have opted for hostel and submitted fees in white deposit slip can now move to Hostel Desk.

Step 7: HOSTEL DESK (Only if hostel accommodation is required):

(i) Submit the Institute fee receipt foil marked hostel/warden copy to the concerned hostel. Also submit the mess advance DD and HMC DD to the concerned hostel personnel at the Hostel Desk.

(ii) **Get the room no. allotted at the hostel desk.**

The process for your provisional admission is complete. Now you need to attend the classes and Induction Program starting from 21st August, 2025.

Fee Details

(Refer to the fee structure notified on the Institute Website)

A. Institute Fee [Compulsory for all]

Demand Draft for Institute fee is to be submitted in favor of "Director, I.E.T. Lucknow" payable at Lucknow as per the notified fee structure on Institute Website. The students are advised to deduct the amount of seat confirmation fee (deposited at the time of counselling) from the Institute fee and get the DD of remaining amount for the Bank**.** Further, the students allotted under OPEN (TF) category are advised to deduct the amount of tuition fee in addition to seat confirmation fee from the Institute fee.

Table 1

S. No.	Program/Course/Branch/	Program Year	Institute Fee in Rs. (Excluding Hostel Fee)	Tuition Fee relevant for only OPEN(TF) Candidates	DD Amount for Institute Fee after deducting Seat Confirmation Fee	
					Seat Confirmation Fee = Rs. 20000/-	Seat Confirmation Fee = Rs. 12000/-
1	B. Tech. in Computer Science & Engineering (CS Regular), B. Tech. in Electronics & Comm. Engineering (EC), B. Tech. in Electrical Engineering. (EE), B. Tech. in Mechanical Engineering. (ME), B. Tech. in Civil Engineering. (CE), B. Tech. in Chemical Engineering (CH),	Ist year & IInd year (Lateral Entry)	89,775/-	70,000/-	**69,775/-**	**77,775/-**
2	B. Tech. in Computer Science & Engineering (CS-Self Finance), B. Tech. in Computer Science & Engineering.(AI-Self Finance)		1,04,775/-	85,000/-	**84,775/-**	**92,775/-**
3	MCA	Ist year & IInd Year Lateral	64,775/-	45,000/-	**44,775/-**	**52,775/-**
4	MBA (Self Finance Course)	Ist year	79,775/-	60,000/-	**59,775/-**	**67,775/-**

B. Hostel Related Fee

- **Hostel accommodation is available for all the female students.**
- **Hostel accommodation for male students is limited and available only for B Tech 1st year non-local students (Residing outside Lucknow).**
- **Hostel accommodation is not available for male students of MBA, MCA 1st year and B Tech 2nd year lateral entry.**

Students who are **willing for hostel accommodation** need to bring **THREE Demand Drafts** as under:

1. **Hostel Fee:** Demand Draft of amount Rs. 14,500/- in favor of "Director, I.E.T. Lucknow" payable at Lucknow as per the notified fee structure.

2. **HMC Fees:** DD of amount Rs. 4000.00 in favor of "Hostel Management Committee" payable at Lucknow.

3. **Mess Advance:** DD for Mess Advance (one semester) as described below:

Table 2

S. No.	Course/Branch	Gender	Hostel Name	DD Amount of Mess fee per semester	DD In favor of
1	B. Tech 1st Year All Branches, Boys	Boys	Ramanujan Hostel **(only for non-locals)**	Rs.20,000.00	**"Mess Committee Ramanujan Hostel"** payable at Lucknow
2	B. Tech 1st Year All Branches, Girls	Girls	Sarojini Bhawan	Rs.20,000.00	**" Sarojini Bhawan Mess"** payable at Lucknow
2.	B. Tech 2nd Year Lateral entry All Branches, Girls	Girls	Maitriya Hostel	Rs.20,000.00	**"Maitriya Mess Committee"** payable at Lucknow
4	MBA, MCA Girls	Girls	Gargi Bhawan	Rs.20,000.00	**"Gargi Bhawan Mess"** payable at Lucknow
5	B. Tech 2nd Year All Branches, Boys	Boys	**Hostel Accommodation Not Available Currently**		
6	MBA & MCA 1st year Boys	Boys	**Hostel Accommodation Not Available Currently**		