

HOW TO FILL THE APPLICATION FORM

(Please refer Advertisement, Instructions and Frequently Asked Questions FAQs before filling in the application form)

Procedure for Submitting Online Applications

<https://cdn3.digialm.com/EForms/configuredHtml/1850/96958/Index.html>

(Ref Image: 1.1)

- Applications can be submitted only Online.
- Applications can be submitted through Application Portal for which candidate must have internet connection with online fee payment facility (Internet Banking / Debit Card / Credit Card) No manual/ paper application will be entertained.
- Entries in registration and application form shall be filled only in English.
- Candidate to keep the required information handy with him/her before starting to fill up the on-line application form as per published advertisement:
 - a. Personal details (Candidate Name, Father's Name, Mother's Name, DOB) b. Valid and Active Email ID
 - c. Valid and Active Mobile number for receiving SMSs/OTPs.
 - d. Educational qualification details with percentages of the marks obtained.
 - e. Work Experience Details (if available) (Employer Name, Duration of Service, Designation etc.)
 - f. Digital copy of scanned Passport size photograph (4.5 cm length x 3.5 cm width) in colour photograph.)
 - g. A facility to take Printout of the Registration Form, Application Form and fee slip.
 - h. Online Payment facility (Internet Banking / Debit Card / Credit Card)
 - i. After final submission of Online Application Form by the candidate, no change will be allowed, and candidate will be responsible for any mistake in the data filled in the Online Application Form. In case candidate feels that he/she has filled up the form erroneously, he/she should fill up a fresh Online Application Form along with requisite fee before the closing date. Fee paid earlier shall not be adjusted against the fresh Online Application Form.
 - j. In the case of submission of multiple Online Application Form by a candidate, the latest Application Form with the latest Application number will be considered.
- While applying for SRCC PGDGB0 2026, the candidates will have to go through 3 major steps:
 - - 1. Registration
 - 2. Application Form filling, and
 - 3. Payment

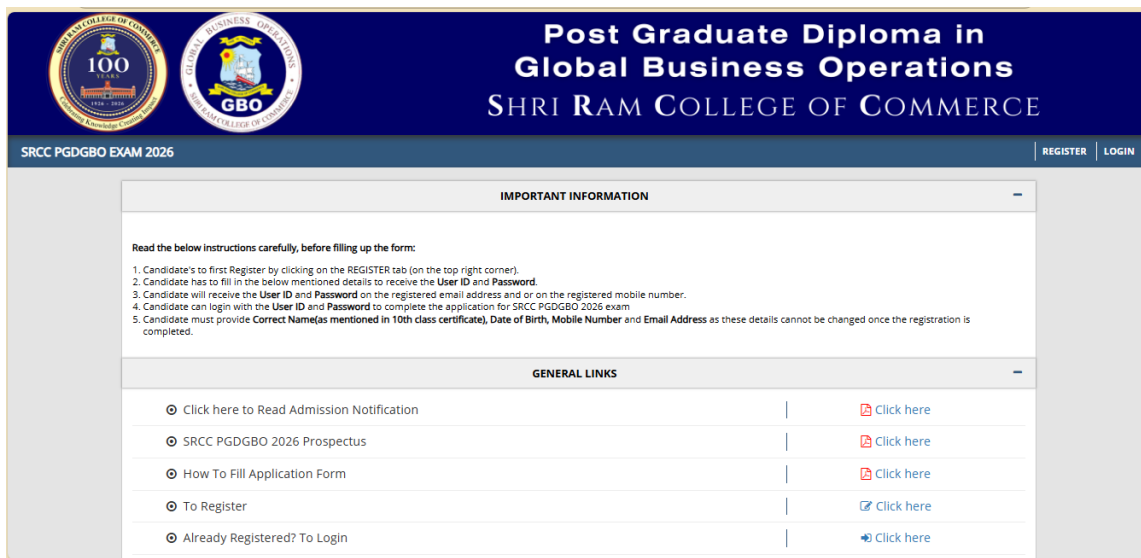
1. How to Register

Following steps are to be followed to complete the registration process: -

Candidate will have to visit application Portal for submission of Online Application and for admission related information.

<https://cdn3.digialm.com/EForms/configuredHtml/1850/96958/Index.html>

(hereinafter referred to as the application portal), (Ref Image: 1.1)



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SRCC PGDGB0 EXAM 2026

[REGISTER](#) [LOGIN](#)

IMPORTANT INFORMATION

Read the below instructions carefully, before filling up the form:

1. Candidate's to first Register by clicking on the REGISTER tab (on the top right corner).
2. Candidate has to fill in the below mentioned details to receive the User ID and Password.
3. Candidate will receive the User ID and Password on the registered email address and or on the registered mobile number.
4. Candidate can login with the User ID and Password to complete the application for SRCC PGDGB0 2026 exam
5. Candidate must provide Correct Name(as mentioned in 10th class certificate), Date of Birth, Mobile Number and Email Address as these details cannot be changed once the registration is completed.

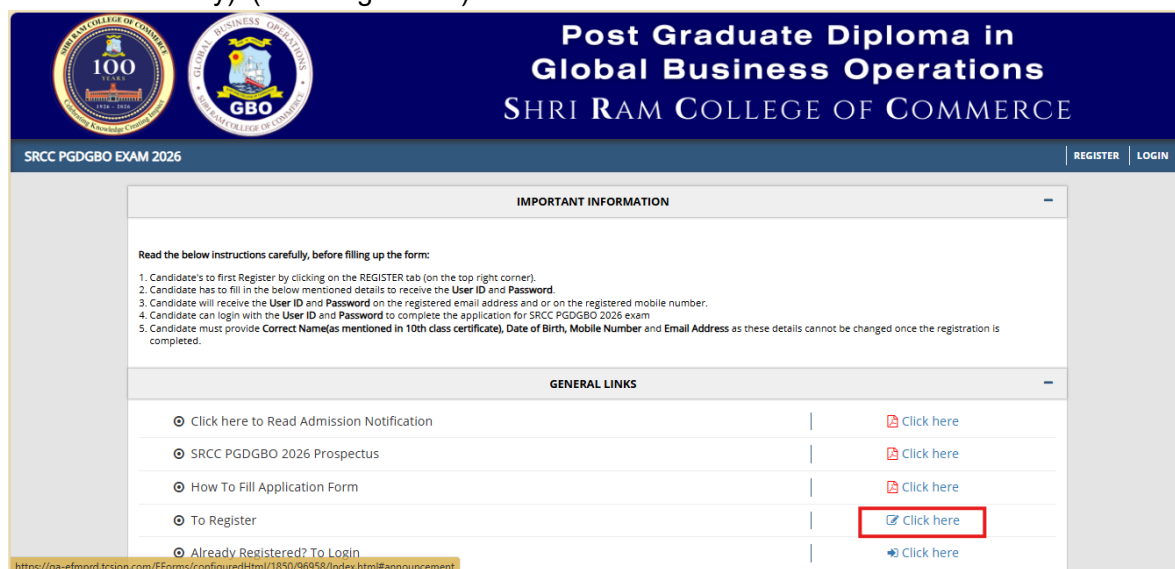
GENERAL LINKS

Click here to Read Admission Notification	Click here
SRCC PGDGB0 2026 Prospectus	Click here
How To Fill Application Form	Click here
To Register	Click here
Already Registered? To Login	Click here

(Ref Image: - 1.1)

- a. After clicking on the URL against 'To Register', the candidate will be redirected to the next page.

(Ref. image 1.2). Once after reading all relevant information candidate may proceed for registration process by clicking on the **Register** button on the right-hand side. (Registration is a onetime activity). (Ref image: - 1.2)



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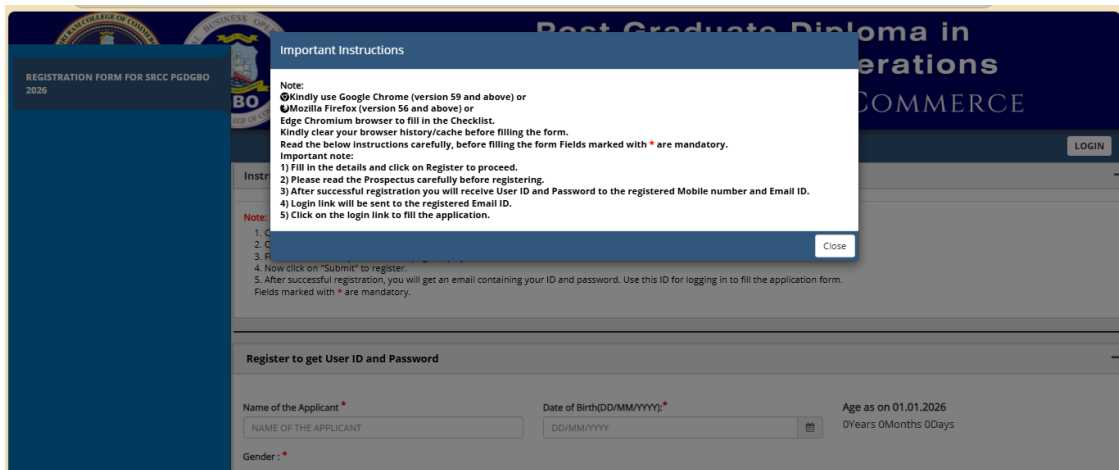
GENERAL LINKS

Click here to Read Admission Notification	Click here
SRCC PGDGB0 2026 Prospectus	Click here
How To Fill Application Form	Click here
To Register	Click here
Already Registered? To Login	Click here

<https://qa-efmprod.tcsion.com/EForms/configuredHtml/1850/96958/Index.html#announcement>

(Ref Image: - 1.2)

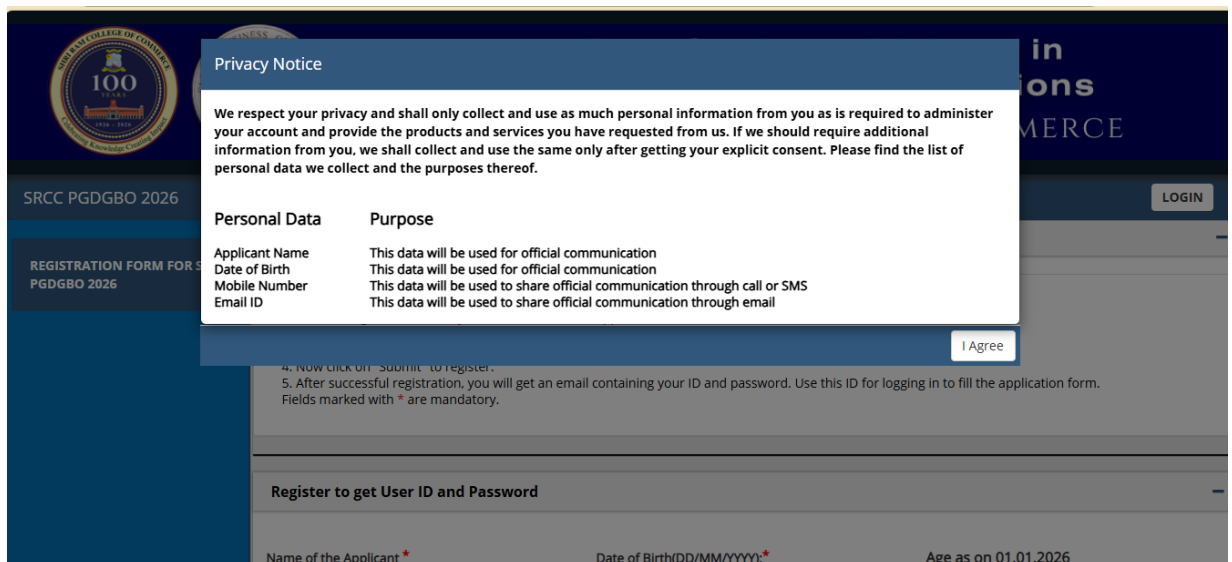
- b. A dialog box will open showing instructions regarding compatible version/browser to fill the form and about mark of mandatory fields. Candidates are required to click on close button after reading it. (Ref Image:- 1.3)



(Ref Image:- 1.3)

- c. Then a privacy notice will open, and the candidates can read the privacy policy and the list of data that will be collected.

(Ref. Image: - 1.4)



(Ref Image: - 1.4)

- d. Then the registration form will open, and candidates need to fill in the required details in the '**Registration**' page, such as Applicant Name, Date of Birth, Gender, Email and Mobile Number. (Ref. Image: - 1.5)

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SRCC PGDGB 2026

REGISTRATION FORM FOR SRCC PGDGB 2026

Instructions :

Note:

1. Click on Register and enter your data in the online application form.
2. Click on the "I Agree" button to accept the Terms.
3. Fill in the details requested on the page displayed.
4. Now click on "Submit" to register.
5. After successful registration, you will get an email containing your ID and password. Use this ID for logging in to fill the application form.

Fields marked with * are mandatory.

Register to get User ID and Password

Name of the Applicant *
NAME OF THE APPLICANT

Date of Birth(DD/MM/YYYY):*
DD/MM/YYYY

Age as on 01.01.2026
0Years 0Months 0Days

Gender : *
☐ Male ☐ Female

Mobile No *
-(91) Mobile No

Confirm Mobile Number *
-(91) Confirm Mobile Number

Email ID : *
Email ID

(Ref Image: - 1.5)

- e. Candidates must fill in these details carefully as these details cannot be edited/changed at a later stage. Candidate must enter an active Mobile No. and Email ID. Candidate should hold the same mobile number during the entire process of this registration.
- f. Afterwards, candidates need to agree with the declaration shown on screen by clicking on button '**I Agree**' and to fill Captcha characters in the box provided and thereafter click on '**SUBMIT**' button post Reverify (Ref. Image: - 1.6)

REGISTRATION FORM FOR SRCC PGDGB 2026

GENERATE OTP

Declaration

I hereby, solemnly declare that information provided by me in the form is true to the best of my knowledge and belief. I understand that my candidature is subject to the conditions laid down in the advertisement brochure. I further declare that I am not involved in any criminal case and/or no such case is pending against me in any court of law.

☐ I Agree

791618
Type characters as shown in image

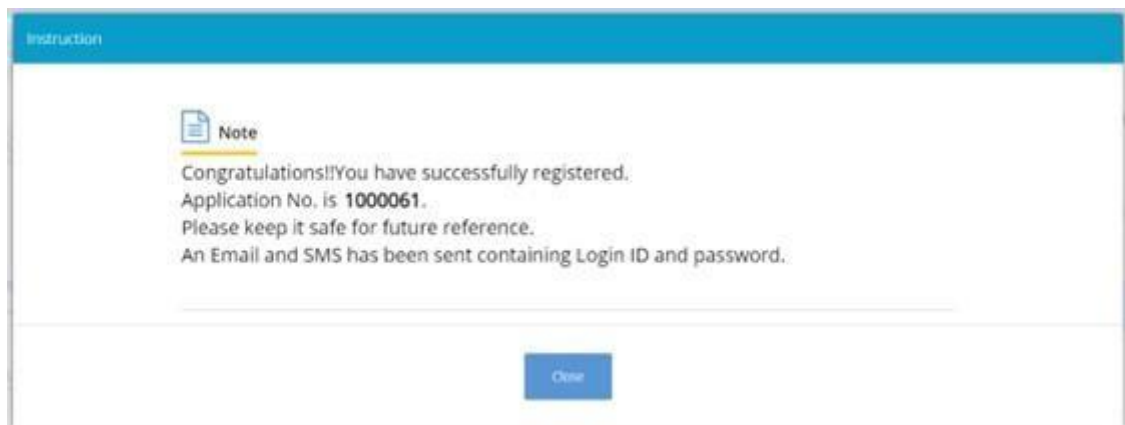
Verification For	Entered/Selected Value	Select the check-box if the entered value is displayed correctly.
Name of the Applicant *	TEST NAME	<input type="checkbox"/>
Mobile No *	9999999999	<input type="checkbox"/>
Date of Birth(DD/MM/YYYY):*	01/01/2000	<input type="checkbox"/>
Email ID : *	test@gmail.com	<input type="checkbox"/>
Gender : *	Female	<input type="checkbox"/>

Please verify selected/entered value for unchecked field(s) and if selected/entered value is correct then please check check-box.

REVERIFY

(Ref. Image: - 1.6)

- g. Thereafter an alert about the modification of information submitted by candidate will be shown on the screen. Click on '**OK**' if Candidate has verified the information to be correct and click
- h. Within minutes of successful submission of the Registration Form, you will receive a Login ID and Password on the registered email ID to confirm registration. Ensure that you check your mailbox immediately and that it is not considered as spam mail. You will also receive the Login ID and Password as an SMS on the registered mobile number. Using these credentials, you may proceed to complete your application.
- i. Thereafter a box containing Registration number along with candidate's personal details will also be shown on the screen. (Ref. Image: - 1.7)



(Ref. Image: - 1.7)

2. How to fill Application form

- a) Note: - If a registered candidate wants to complete the Application Form after some time of registration, then candidate needs to click on '**LOGOUT**' button on the right-side corner on screen and later when he wants to fill application form then he has to reach again to Registration Portal for submission of Online Application URL.
<https://cdn3.digialm.com/EForms/configuredHtml/1850/96958/Index.html> Then the candidate must click on the '**Already Registered? Login**' button (Ref image 2.1) and fill his/her user id & password to fill application form. (Ref. Image :2.2)

- b) Candidate needs to select '**Go to Application Form**' button displayed on **top right corner of the page** to fill his/her application form and the candidate will be automatically redirected to fill the application form. (Ref. Image: - 2.3)

SRCC PGDGB0 Application Form 2026

[GO TO APPLICATION](#) [LOGOUT](#)

APPLICANT DETAILS

HELPEDESK

Personal Details

Candidate Photo

Application Number
GBO26000005

Name of the Applicant
TEST NAME

Date of Birth(DD/MM/YYYY)
01/01/2008

Gender
Male

Religion
Hindu

Minority
No

Blood Group
Don't Know

(Ref. Image: - 2.3)

- c) There are three tabs on the left of the application window: –
- i) **Personal Details** (Fill up all the required information such as Nationality, Parents Details, Category, Sub-Category, Address Details or any test city choice)
 - ii) **Qualification Details.**
 - iii) **Document Upload and Payment.**

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[LOGOUT](#)

PERSONAL DETAILS

Personal Details

Communication Details

Present Address Details

Permanent Address

Parent Details

Test City Choice Details

QUALIFICATION DETAILS

DOCUMENT UPLOAD AND PAYMENT

Instructions:

Important Note:
Please read the eligibility instructions carefully. Fees once deposited can not be refunded in any circumstances.
Read the below instructions carefully, before filling the form.
Fields marked with * are mandatory.

1) Fill in the details and click on Submit to proceed.
2) Please read the Prospectus carefully before filling this Registration.
3) No refund will be made under any circumstances for the submitted application.
4) Please keep a printout of the application summary for your future reference.
5) Please Clear all your Browsing History before filling the application form.

Personal Details

Application Number* Name of the Applicant* Date of Birth(DD/MM/YYYY)*

(Ref. Image: - 2.4)

i) PERSONAL DETAILS

- Candidate must fill in the personal details (Ref. Image: -2.4)
- After filling in personal details, the candidate will click on '**SAVE & NEXT**' button, which directs the candidate to next page i.e., **Qualification Details**'.

ii) QUALIFICATION DETAILS

- Candidate must fill the Qualifications Details related to 10th Details, 12th Details, Graduation Details, Other Educational Qualification, Post Graduation Details, Other Degree Details, Work experience Details, Previous Work Experience Details (latest to earliest) if applicable (Ref. Image: -2.5)

SRCC PGDGB Application Form 2026

PERSONAL DETAILS

QUALIFICATION DETAILS

10th Details

12th Details

Graduation Details

Educational Qualification

Post Graduation Details

Other Degree details

Work Experience Details

Previous Work Experience Details (latest to earliest)

DOCUMENT UPLOAD AND PAYMENT

Instructions:

Important Note:
Please read the eligibility instructions carefully. Fees once deposited can not be refunded in any circumstances.
Read the below instructions carefully, before filling the form.
Fields marked with * are mandatory.

1) Fill in the details and click on Submit to proceed.
2) Please read the Prospectus carefully before filling this Registration.
3) No refund will be made under any circumstances for the submitted application.
4) Please keep a printout of the application summary for your future reference.
5) Please Clear all your Browsing History before filling the application form.

10th Details

Board/University*	Name of Institution*	Subject/Course*	Percentage / CGPA*	Percentage*	Year of Passing*
UPTU	MJP ROHILKHAND UN	SCIENCE	<input checked="" type="radio"/> Percentage <input type="radio"/> CGPA	50	2010

(Ref. Image 2.5)

- After filling qualifications details candidate will click on '**SAVE & NEXT**' button which directs the candidate to next page i.e., '**Document Upload and Payment**'.

iii) Document Upload and Payment

Candidate must upload all mentioned documents in this page. (Ref. Image: -2.6)

SRCC PGDGB Application Form 2026

PERSONAL DETAILS

QUALIFICATION DETAILS

DOCUMENT UPLOAD AND PAYMENT

Documents to be uploaded

Other Details

Payment Details

Declaration

Read the below instructions carefully, before filling the form.
Fields marked with * are mandatory.

1) Fill in the details and click on Submit to proceed.
2) Please read the Prospectus carefully before filling this Registration.
3) No refund will be made under any circumstances for the submitted application.
4) Please keep a printout of the application summary for your future reference.
5) Please Clear all your Browsing History before filling the application form.

Documents to be uploaded

Upload your recent passport size photograph and Capture a Real Time Photograph:*

[CLICK HERE TO UPLOAD](#) ✓ [View Captured Photo](#) [View Uploaded Photo](#)

Upload Signature:*

[CLICK HERE TO UPLOAD](#) ✓ [View](#)

10th Pass Certificate/marksheet:*

[CLICK HERE TO UPLOAD](#) ✓ [View](#)

12th Pass Certificate/marksheet:*

[CLICK HERE TO UPLOAD](#) ✓ [View](#)

Upload Graduation Certificate:*

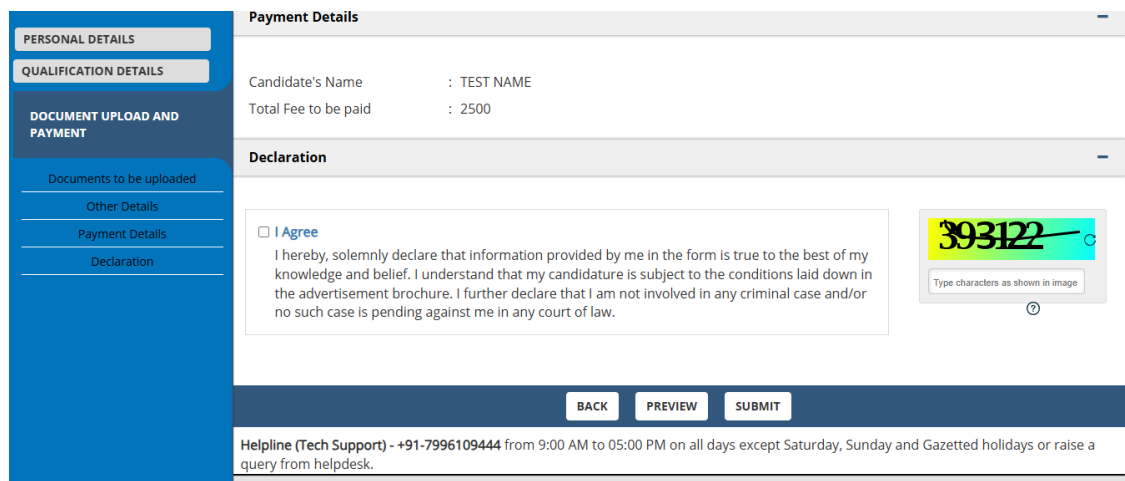
[CLICK HERE TO UPLOAD](#) ✓ [View](#)

(Ref. Image: - 2.6)

In Case the Candidate selects Orphan, Single Girl Child and DU Ward Quota the additional documents need to be uploaded by them for the respective Sub- Category selected.

Sub Categories	Document to be uploaded
Orphan	The Death Certificate for both father and Mother
Single Girl Child	Single Girl Child-For claiming admission in this category, the Father / Mother / Guardian (in case parents are deceased) shall have to upload copy of an affidavit to this effect, duly attested by the area District Magistrate / Additional Magistrate / Deputy Commissioner / Collector / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate (not below the rank of 1st Class Stipendiary Magistrate), Sub- Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner, at the time of online registration and should produce original affidavit at the time of physical verification of documents
DU Ward Quota	DU ward Quota- Candidates must be in possession of a valid Employment Certificate issued by due officials at the time of registration. Only the Employment certificate uploaded at the time of registration will be considered. I-cards, Aadhar Card and/or any other document will not be accepted.

- a. Thereafter candidate needs to agree with declarations shown on screen by clicking on each and every declaration (Ref. Image: - 2.7)



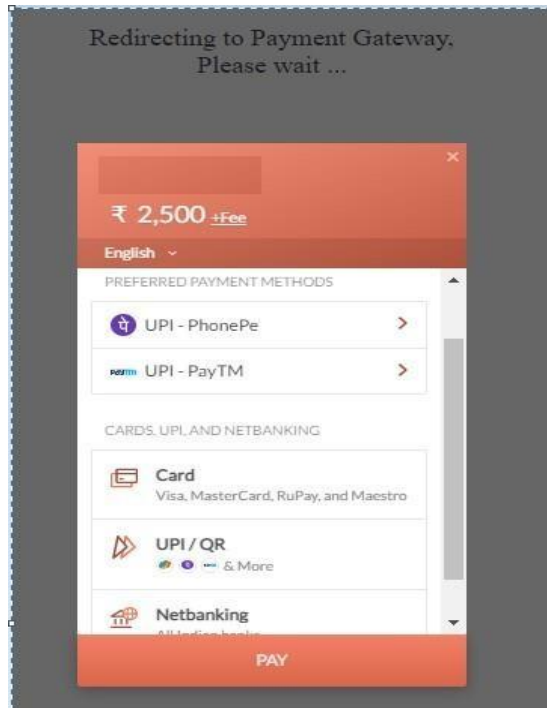
(Ref. Image: - 2.7)

- b. Candidate has three options '**BACK**' '**PREVIEW**' and '**SUBMIT**' at the end of this page.

Candidates may click on **BACK** button to go to the previous page to recheck his/her details, on **PREVIEW** button to review all the information filled by him/her in his form. After checking the information found to be correct, candidate should click on '**SUBMIT**' button.

3. Payment

- a. After clicking on SUBMIT button, the Candidate will automatically lead to online payment page where he must make an online payment through – the payment options available like UPI/credit/debit card of any bank/online banking to submit the mentioned fee on application form and finally submit the application. (Ref Image: - 3.1)



(Ref. Image: - 3.1)

- b. After a successful transaction, a payment acknowledgment slip (with unique application number, transaction ID, applicant name, category, exam fee and post applied for) will be generated. It should be downloaded by the candidate for any future communication regarding the Application Form.
- c. **Now the candidate's online filling of Application form is complete.**