

Information to candidates admitted through JoSAA / CSAB and coming for Physical Reporting (August 20 - 23, 2025)

Physical Reporting

All candidates allotted a seat through JoSAA / CSAB special round of counseling are mandatorily required to physically report in the institute on any of the reporting days during August 20 - 23, 2025. The candidates are required to bring the following for submission & physical document verification at the time of Physical Reporting at School of Studies of Engineering and Technology (Formerly Institute of Technology), Guru Ghasidas Vishwavidyalaya Bilaspur:

(A) Recent passport size color photograph (5 Nos.)

(B) All required documents / certificate in original with two set of self-attested photocopies as given below:

1. Provisional Admission/Allotment letter from JoSAA / CSAB-2025.
2. Admit card of JEE (Main).
3. Score card of JEE (Main).
4. Certificate for proof of age (Class X certificate) or date of birth certificate.
5. Mark sheet & Pass Certificate of Class X & XII (Qualifying Examination).
6. Category Certificate (GEN-EWS / OBC-NCL / SC / ST), if applicable as per Government of India format, available on the JoSAA / CSAB-2025 website, issued by the competent authority. In case of OBC-NCL / EWS category, **the certificate must be issued on or after April 01, 2025 or validity should be mentioned** (at least up to August 31, 2025).
7. Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. **The SC / ST / OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate in the format available in JoSAA-2025 brochure.**
8. Undertaking by OBC-NCL candidates (as available on JoSAA-2025 portal)
9. ST Certificate from Tamil Nadu state must be issued by the concerned Revenue Divisional Officer.
10. Valid UDID Card / Certificate for Persons with Disabilities (PWD), if applicable, issued by the Competent Authority.
11. Transfer Certificate (from the Institute last attended) **[original]**.
12. Migration Certificate (from the Board last attended) **[original]**.

13. Character Certificate (from the Institute last attended) **[original]**.
14. Gap Certificate (Affidavit on stamp paper of Rs 50/-), **if passed class XII in academic year 2023 or 2024.**
15. Medical Certificate **[original]** as per the JoSAA Format.
16. Any Govt. Issued Identity Card, preferably Aadhar Card / Driving license.
17. Any Govt. Issued Identity Card of the parents, preferably Aadhar Card.

Note:- The candidates should bring all documents in original. **Website copy of the document will not be valid for physical verification.** Candidates may have their return reservations on the same day of reporting after 19:00 hours (07 pm).

C. Fees To be deposited during Physical Reporting

Candidates Allotted Seats in Branch	Institute Fee for First Year	Institute Fee to be Paid during Physical Reporting (Online mode only, No Cash, DD or Cheque)*	
		SC / ST / PWD Candidates	GEN / GEN – EWS / OBC – NCL Candidates
1. Chemical Engineering 2. Civil Engineering 3. Comp. Sc. & Engg. 4. Information Technology 5. Industrial & Production Engineering 6. Electronics & Communication Engineering 7. Electrical Engineering 8. Mechanical Engineering	Rs. 32,950/-	NIL	NIL
9. Artificial Intelligence & Data Science and 10. Animation & VFX	Rs. 1,09,100/-	Rs. 26, 200/- (For first Semester Fee)	NIL
For other Students institute fee of semester I will be adjusted from the fee deposited to JoSAA / CSAB and received in the University account for seat allotted by JoSAA/CSAB. Institute fee does not include Hostel, mess or any other fee and should be paid separately as and when required.			

Venue for Physical Reporting

Room No G – 3 (E-Classroom), Building No. 18
 School of Studies of Engineering and Technology
 IT Building, Guru Ghasidas Vishwavidyalaya
 KONI, Bilaspur (Chhattisgarh)

Important Dates

Physical Reporting for JoSAA / CSAB admitted candidates (Paid PAF in case of JoSAA seat allotment and IAF-II in case of CSAB Special round seat allotment)	August 20 th to 23 rd , 2025
Orientation schedule (online mode)	August 26 th to September 08 th , 2025
Physical reporting for Hostel Accommodation (if allotted)	Sept. 9 th - Sept. 10 th 2025
Start of Classes in Physical Mode	September 11 th , 2025

Hostel Accommodation

There is a **limited hostel facility** available in the campus as there are more than 10,000 students on campus (including UG, PG and PhD), due to which **it is NOT possible to provide hostel accommodation to all admitted students**. Hostel accommodation is provided based on the merit (category wise seat reservation is followed) of the candidate and a separate list will be published after completion of the physical reporting (Admitted students will be intimated separately).

However, the institute strives to provide a **hostel seat on priority**, if available, to admitted female students, students with special needs (admitted as PWD).

Hence, it is to be noted that **the offer of admission at SoS (Engg. & Tech.) does not guarantee on-campus accommodation**.

The students taking admission who does not get a hostel seat may approach some off-campus accommodation (which are private and operated independently) that may be available within walking distance or nearby areas of the campus.

Guest House Accommodation (during Physical reporting)

Candidates visiting the University for physical reporting may opt for accommodation in the University Guest House on **self-payment** and First cum First Serve basis **subject to availability of rooms in the International Guest House**. For more information details regarding bookings the candidates may visit the university website (<https://www.ggu.ac.in>).

For more information regarding B.Tech. admission the candidates may contact

1. Coordinator Admissions (SoS Engg. And Technology)

Dr. Rajesh Mahule, Associate Professor, Department of Information Technology
7225853598

2. Co-Coordinator B.Tech. Admissions (SoS Engg. And Technology)

Dr. Gautam Prasad Dewangan, Associate Professor, Department of Chemical Engineering. 8965038140, 8839561221.

3. Co-Coordinator B.Tech. Admissions (SoS Engg. And Technology)

Dr. Agnivesh Pandey, Assistant Professor, Department of Information Technology. 9691285190.

For information regarding the academic and other activities of the department

The candidates may visit the university website and/or contact the respective Head of the Departments:

S. No.	Branch	Head of Department	Contact
1	Chemical Engineering	Dr. Amit Jain	6263832839
2	Civil Engineering	Dr. M.C. Rao	8770504793
3	Computer Science and Engineering	Dr. Manjunath B. E.	9686300554
4	Electrical Engineering	Dr. Sudhakar Singh	9896004182
5	Electronics & Communication Engineering	Dr. Sudhakar Singh	9896004182
6	Industrial and Production Engineering	Dr. M.K.Singh	9479171019
7	Information Technology	Dr. Manoj Kumar	8171624769
8	Mechanical Engineering	Dr. S. P. Anbuudiyasankar	9894352023

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